

**City of Norfolk Division of Parking**  
**Application for Parking Meter Permit – Extension Request**



**Date Extension Request Submitted:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_

**Company Name:** \_\_\_\_\_

**Location of Meters Requested (Street and Meter Numbers):**

\_\_\_\_\_ block of \_\_\_\_\_ meter no. \_\_\_\_\_

\_\_\_\_\_ block of \_\_\_\_\_ meter no. \_\_\_\_\_

\_\_\_\_\_ block of \_\_\_\_\_ meter no. \_\_\_\_\_

**Location of Construction Project (Building Name and Address):**

\_\_\_\_\_

**Reason for Extension:**

\_\_\_\_\_

**Anticipated Length of Project:**

\_\_\_\_\_

\_\_\_\_\_

***To be completed by Parking Customer Service Center***

Forwarded to Parking Administrator By: \_\_\_\_\_ Date: \_\_\_\_\_

Date and Time of Active Meter Report Included with Request:

\_\_\_\_\_

\_\_\_\_\_

***To be completed by Parking Administrator***

Approved \_\_\_\_\_ Length of Time Approved \_\_\_\_\_ Unapproved \_\_\_\_\_

Signature \_\_\_\_\_ Date of Action \_\_\_\_\_

Date Decision Returned to Parking Customer Service Center \_\_\_\_\_